

# Responding to Transport Requests

### Overview

- Every transport request created by a Transport Coordinator is unique
- Every organization using the Doobert platform is approved by us
- If you cannot help with a transport request—simply ignore it!
- When a transport matches your profile, we send you an email or a notification on our app
- Transport coordinators can either prespecify legs of the trip or let volunteers draw out the legs



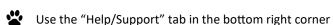
## How to respond to transport requests

- 1. Click on the transport
  - This will show the locations, time, and date
- 2. Select the leg you want and your details are put in
- 3. Click "exit from leg" if you need to leave the leg
  - Let the transport coordinator know if you have to leave a leg at the last minute!

## How to specify legs as a driver

- There is a demo video in the upper left corner
- 1. Move your mouse along the route of the map
- 2. Click once to indicate a starting point
- 3. Click again to indicate a destination point
- 4. Specify the times
- 5. Specify a meeting place
- 6. The leg is now color coded by your specifications
- 7. If you made a mistake, exit from the leg and redraw it Check out our other handout on how to specify legs as a pilot!

#### Need help? Have questions?



Email us at support@doobert.com

Leave a voicemail at (262) 456-3344

Remember: we're volunteers too, but we'll get back to you as soon as possible!